

## **NANB Board of Directors: Observer Guidelines**

The Nurses Association of New Brunswick (NANB) is the regulatory body for registered nurses and nurse practitioners in New Brunswick. NANB exists to protect the public by setting standards for nursing education, registration, and practice and intervening when the standards are not met.

The NANB Board of Director's welcomes observers at meetings for the purpose of enhancing registrant and public understanding of the Board's governance role as it advances NANB's mandate in accordance with the *Nurses Act*, the Bylaws and the Rules.

### **Meeting Occurrence**

The NANB Board of Director's meet a minimum of three times per year, with special meetings called as required. Meetings can be held virtually or in-person at the NANB Headquarters, 165 Regent St, Fredericton, NB.

Meeting dates, times and locations are indicated on NANB's website.

### **Observer Attendance**

The NANB welcomes observers to attend meetings at the discretion of the Chair and Chief Executive Officer and Registrar. Observers may attend Board meetings as non-voting observers in accordance with the guidelines below.

Observers joining virtually are responsible for technical and software compatibility. It is advised that virtual attendees test technology in advance, as technical support is limited.

Observers attend meetings at their own expense and parking is not available on site.

### **Observer Meeting Guidelines**

- 1) Observers should contact the Executive Office at [executiveoffice@nanb.nb.ca](mailto:executiveoffice@nanb.nb.ca) to request to attend meetings at least one week in advance of the meeting date. Due to space limitations and constraints related to room capacity and/or technological resources, observers will be accepted on a first-come, first-served basis.

- 2) Observers will receive a copy of the Agenda and Observer Guidelines.
- 3) Observers are not permitted to join the discussion unless invited by the Chair.
- 4) Observers will be asked to leave during "in-camera" discussions of material confidential to the Board of Directors.
- 5) All electronic devices must be turned off or muted during the meeting.
- 6) Displays of inappropriate behaviour may require the Chair to request the observer leave the meeting.

NANB Board of Directors welcomes you and encourages registrants and the public to experience the governance of the nursing regulatory body.

Approved January 22, 2025