



# College of Nursing of New Brunswick

## PROXY VOTING

Process for Virtual Annual General Meeting

### Who is eligible to vote at the Virtual AGM?

1. Registered practising members
2. Life Members

### Who is NOT eligible to vote at the Virtual AGM?

1. Non-practising members
2. Retired members
3. Nursing Students

### What you need to know?

Any registered practising member who does not plan to attend the 2026 Annual General Meeting (AGM) can make their views known through a process called proxy voting. Simply put, it is a way of voting at a virtual AGM by authorizing another person to vote on your behalf.

Please read the document carefully to make sure that your opinions are counted.

### Proxy Voting Process for Virtual AGM

#### What is a proxy?

A proxy is a written statement authorizing a registered practising member to vote on behalf of another registered practising member at a virtual AGM. CNNB By-law 12.07 states that a registered practising member can vote on resolutions either in person or by proxy at the virtual AGM on **May 20, 2026**.

By signing the Proxy Voting Authorization Form, practising members authorize a person to vote on their behalf. Nurses attending the virtual AGM may carry up to four proxy votes as well as their own vote.

#### What you need to know before you authorize someone to vote on your behalf

Before filling out a proxy to authorize another member to vote for you, you should: (a) know the person you are authorizing to cast your vote, (b) share your instructions on how you wish that person to vote for you, (c) keep in mind that discussions may occur at the meeting that could shed a different light on an issue (so discuss the flexibility of your vote with the person you authorize to vote for you), (d) fill out the Proxy Voting Authorization Form accurately (the blank form may be reproduced if necessary), and (e) email the form to the person you authorize to vote for you.



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## **Information for nurses who carry proxies at the Virtual AGM.**

If you are carrying a proxy/proxies for other practicing members, keep in mind that:

- Only practising members of CNNB may carry proxies for other members.
- You must submit original Proxy Voting Authorization Forms to CNNB.
- You may register a maximum of four proxies for the virtual AGM.
- You should know the person(s) whose votes you carry and discuss with them how they want to vote on issues.
- You will receive email confirmation that your proxies have been successfully received.
- Proxy votes are non-transferable.
- If information is presented that could change the opinion of nurses whose votes you carry, you may either get in touch with them, vote according to your own opinion (if authorized by the member whose vote you carry) or withhold your proxy vote.

## **Validity of Proxy Voting Authorization Form**

In order for a Proxy Voting Authorization Form to be valid and effective, it must be filled out completely. Both the person completing the proxy and the person authorized to carry the proxy must be practising members of CNNB, and the registration numbers of both parties must be included on the Form. Forms must be signed by the person completing the proxy.

All Proxy Voting Authorization Forms must be received at the CNNB office by or before **May 15, 2026 at 13:00 (Atlantic time)**. If more than four proxies are received for one proxy holder, only the first four forms that are received will be valid. Incomplete and/or late Proxy Voting Authorization Forms will not be accepted. Proxies must be submitted via email ( [general@cnnb-opinb.ca](mailto:general@cnnb-opinb.ca) ) or fax (506- 459-2838)

## **Clarification**

Anyone wishing clarification on proxy voting is welcome to email the College at [general@cnnb-opinb.ca](mailto:general@cnnb-opinb.ca)